

School of Tally
(A Self-Study Paryas for simplified Education)

Tally 109

Journal Voucher Creation

The said voucher is used for
“Any type of Non-Cash or Non-Bank transaction, Fixed Assets (Non-Gst) purchased through credit, Credit Expenses (Non-gst), Adjustment entries like Rebate & Discount, Depreciation, transfer of one a/c to other, salary wages, other payable expenses, Prepaid Insurance and Expenses Receivable etc.”

Gateway of tally (GOT)



Press ‘F7’ Journal



Fixed Asset Purchase (Credit and Non-GST)

DR: Name of the Asset

CR: Name of the Creditor from where purchased

Expenses (Credit and Non-GST)

DR: Expenses Head

CR: Name of the Creditor from where purchased

Salary & Wages Paid (Credit and Non-GST)

DR: Salary/Wages Paid

CR: Salary & Wages Payable

Journal Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem

1. Discount allowed Rs.100/- on receipt of payment from ABC & Co.
2. Discount received Rs.210/- on for making payment to XYZ & Co.
3. Depreciation on computer Rs.4000/- (40% on Rs.10000/-)
4. Salary due for April Rs.27000/-

Solutions:

In the above problems following ledger accounts are required to create:

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Rebate & Discount A/c under Indirect Expenses or Indirect Income
 ICICI bank under bank Accounts
 ABC & Co. under Sundry Debtors
 XYZ /& Co. under Sundry Creditors
 Depreciation Account under Fixed Assets
 Salary paid under Indirect Expenses
 Salary Payable under Current Liabilities

For Voucher Creation **press 'V' at GOT (Gateway of Tally) and 'F7' for Journal voucher.**

Problem:1

Dr: Rebate & Discount

CR: ABC & Co.

The view shall be as under:

The screenshot shows the Tally ERP 9 Accounting Voucher Creation window. The title bar indicates 'Tally.ERP 9'. The menu bar includes options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. The window title is 'Accounting Voucher Creation SMD Marketing Co.'. The voucher type is 'Journal' and the number is 'No. 1'. The date is '29-Apr-2019 Monday'. The voucher is divided into two columns: 'Particulars' and 'Debit Credit'. The first entry is 'Dr Rebate & Discount' with a debit of 100.00. The second entry is 'Cr ABC & Co.' with a credit of 100.00. The narration is 'REBATE'. The bottom status bar shows 'Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation', '© Tally Solutions Pvt Ltd., 1988-2020', 'Mon, 6 Apr, 2020', and '12:39:05'.

Particulars	Debit	Credit
Dr Rebate & Discount Cur Bal: 100.00 Dr	100.00	
Cr ABC & Co. Cur Bal: 100.00 Cr		100.00
	100.00	100.00

Narration:
REBATE

Problem: 2

Dr: XYZ & Co.

CR: Rebate & Discount

The view shall be as under:

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Tally ERP 9

Accounting Voucher Creation SMD Marketing Co. **Ctrl + M**

Journal No. 1 **1-Apr-2019** Monday

Particulars	Debit	Credit
Dr XYZ & Co. Cur Bal: 210.00 Dr	210.00	
Cr Rebate & Discount Cur Bal: 110.00 Cr		210.00
	210.00	210.00

Narration:
REBATE

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-2020 Mon, 6 Apr, 2020 12:40:53

Problem:3

Dr: Depreciation A\c

CR: Computer A\c

The view shall be as under:

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Tally ERP 9

Accounting Voucher Creation **SMD Marketing Co.** **Ctrl + M**

Journal No. 3 **31-Mar-2020** **Tuesday**

Particulars	Debit	Credit
Dr Depreciation A/c Cur Bal: 4,000.00 Dr	4,000.00	
Cr Computer A/c Cur Bal: 71,000.00 Dr		4,000.00
	4,000.00	4,000.00

Narration:
DEPRECIATION FOR 2019-20

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-2020 Mon, 6 Apr, 2020 12:43:11

Problem: 4

Dr: Salary Paid A/c

CR: Salary Payable A/c

The view shall be as under:

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Tally ERP 9 - Accounting Voucher Creation - SMD Marketing Co.

Journal No. 3 **30-Apr-2019** Tuesday **Ctrl + M**

Particulars	Debit	Credit
Dr Salary Paid Cur Bal: 27,000.00 Dr	27,000.00	
Cr Salary Payable Cur Bal: 27,000.00 Cr		27,000.00
	27,000.00	27,000.00

Narration:
SALARY FOR APRIL-2019

Q: Quit A: Accept D: Delete X: Cancel Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-2020 Mon, 6 Apr, 2020 12:45:22